



**PHARMACIST (OC)**  
**RC/EL #50020010**

**APPLICATIONS CONTINUOUSLY ACCEPTED**

**A \$15 non-refundable application filing fee is required. Please refer to Supplement A for further information regarding the application/examination process. Applications are available at: <https://mycivilservice.rocklandgov.com/exams>.**

- 1. If applying online, payment can be submitted electronically.**
- 2. If applying by mail, completed applications must be accompanied by a check or money order made payable to the Rockland County Commissioner of Finance.**

**POSITIONS EXIST IN:** Rockland County Department of Health.

**RESIDENCE REQUIREMENT:** All residence requirements for this examination have been waived.

**SALARY:** The starting salary is \$39.99 per hour for a 35-hour-workweek with Rockland County Department of Health. Salary will be pro-rated for less than full-time positions.

**WHAT THE JOB IS LIKE:** This is professional pharmacy work of a moderately complex nature involving a responsibility for the compounding and dispensing of medications in accordance with prescriptions issued by authorized medical practitioners. The work is performed under the supervision of a higher-level administrator and work guidance (e.g. lead work) may be provided to pharmacy assistants. Does related work as required.

**MINIMUM QUALIFICATIONS:** By examination date, A Bachelor's degree or higher in Pharmacy and one (1) year of experience working as a Pharmacist.

**SPECIAL REQUIREMENT:** Possession of a license issued by the State of New York Department of Education to practice as a Pharmacist must be maintained throughout the course of employment in this title.

**TRANSCRIPTS:** Official college transcripts must be sent directly from the educational institution to the Rockland County Department of Personnel at [rcexams@co.rockland.ny.us](mailto:rcexams@co.rockland.ny.us) no later than ten (10) days after the submission of your application; student transcripts are not acceptable. Failure to comply with the deadlines set herein may result in the disapproval of your application and/or disqualification from a resulting list of eligible candidates. Your college degree and/or college credit must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized by the U.S. Department of Education/U.S. Secretary of Education. If your degree and/or college credit was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. Candidates are responsible for any required evaluation fees. Information concerning evaluation of foreign education and training, is available here:

<https://rocklandcountyny.gov/departments/personnel/applicant-candidate-resources-forms>.

**ALL OUTSTANDING APPLICATION DOCUMENTATION:** Must be submitted to the Rockland County Department of Personnel no later than ten (10) days after the submission of your application. Failure to comply with the deadlines set herein may result in the disapproval of your application and/or disqualification from a resulting list of eligible candidates. These deadlines are subject to change by the Rockland County Department of Personnel upon notice to a candidate.

**SUBJECT OF EXAMINATION:** There will be no written or oral test for this examination. Candidates who meet the minimum qualifications will receive a rating based on an evaluation of their training and experience against the background of the duties of the position. You are, therefore, asked to include in your application a summary of all pertinent training and experience in sufficient detail so that your background may be evaluated against the duties of the position. Your application will be rated on the following items. Make sure your application and supporting documents are thorough to maximize your potential for achieving the highest score.

1. Do you meet the minimum qualifications? (See above)
2. Do you have a Bachelor's degree in Pharmacy? (Official college transcripts must be sent directly from the school to our office department no later than ten (10) days after the submission of your application.)
3. Do you have a license to practice as a Pharmacist issued by the State of New York? (Must submit a copy of your license to practice as a Pharmacist issued by the State of New York with your application.)
4. Do you have a Master's degree in Pharmacy? (Official college transcripts must be sent directly from the school to our office department no later than ten (10) days after the submission of your application.)
5. Do you have any continuing education? (Must include proof of any continuing education with your application.)
6. Do you have one year of experience working as a Pharmacist? (Must include starting month and year and ending month and year as well as hours per week worked.)
7. Do you have any in-patient institutional Pharmacist experience? (Must include starting month and year and ending month and year as well as hours per week worked.)
8. Do you have any other experience working as a Pharmacist other than the one year of experience required to meet the minimum qualifications? (Must include starting month and year and ending month and year as well as hours per week worked.)

**SEE NEXT PAGE**

**PHARMACIST (OC) #50020010 (CONTINUED)**

**NOTES:**

1. A resume does not substitute for the completed application however may supplement it. Month and year as well as hours per week of employment must be indicated. **Please include a copy of your professional license or documentation indicating eligibility for licensure with your application.**
2. Candidates who submit incomplete applications or documentation may be disqualified. Additional information will not be accepted after applications have been evaluated.
3. Qualified candidates will have their names interfiled on this continuous recruitment eligible list in appropriate rank order regardless of the date when they submitted their application.
4. Eligibility for appointment of each qualified individual will be for a non-extendable one-year period from the date of eligibility.
5. The Rockland County Department of Personnel reserves the right to terminate this continuous recruitment examination at any time without prior notice.