

CUSTODIAN III

DISTINGUISHING FEATURES OF THE CLASS: This is supervisory work of a difficult nature involving direct responsibility for the cleanliness, semi-skilled maintenance and efficient physical operation of one or more large buildings and/or a number of small buildings. Major maintenance work or jobs requiring skilled technicians or craftsmen are referred to a supervisor. The work is performed under general supervision of a Superintendent of Buildings and Grounds, Custodian IV and/or a building or central administrator, and supervision is exercised over a number of employees on two or more work shifts. In a school district (not Rockland Community College), this class is distinguished from Custodian II when supervision is exercised over a number of employees on two or more work shifts, plus a combination of the following factors: the utilization of the building(s), the facility-related needs of students, faculty and administrators, the size of the building or complex of buildings, the number of students, and the existence of a students' cafeteria, gymnasium and locker rooms. May assume custodial responsibilities of the immediate supervisor (Custodian IV) in the latter's absence. Does related work as required.

TYPICAL WORK ACTIVITIES:

Confers with the building's school administrator and/or immediate supervisor regarding needs and physical operation;
Trains and supervises custodial personnel;
Plans and schedules cleaning and minor maintenance activities;
Makes periodic checks and performs routine maintenance and adjustments on heating and circulatory systems, pumps, motors, compressors, etc.;
Maintains and dispenses custodial supplies;
May make semi-skilled mechanic, carpentry, plumbing and electrical repairs;
May perform cleaning and groundskeeping duties.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of building and grounds cleaning practices, supplies and equipment; good knowledge of the working operation of low pressure heating, air conditioning and ventilating systems and of the pumps and motors commonly in use in such systems; good knowledge of the tools and techniques for making semi-skilled mechanical, carpentry, plumbing and electrical repairs; ability to understand and expedite moderately complex oral and written directions; ability to plan and schedule work and to train and supervise employees.

MINIMUM QUALIFICATIONS: Three (3) years of experience in building cleaning and building maintenance work, two (2) years of which must have involved work direction of others.

PROMOTION: One (1) year of permanent status as a Custodian II.