

EMS INSTRUCTION SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: This is work of a specialized nature involving a responsibility for overseeing and providing classroom instruction in emergency medical services in basic and refresher courses and certified first responder courses in accordance with New York State policies and procedures and regulations. Work is performed under the general direction of the EMS Coordinator. Does related work as required.

TYPICAL WORK ACTIVITIES:

Conducts lectures on emergency medical services in basic and refresher courses (NYS EMT-D Basic, NYS EMT-D Refresher) and certified first responder courses (CFR) in accordance with New York State curriculum, policies and procedures as outlined in the instructor's manual;
Prepares lesson plan, examinations (chapter, quarterly, mid-term, final) and grades students on their performance;
Provides each student with CFR/EMT/AEMT Student Manual, hand-outs and information on course policies and requirements;
Responsible for obtaining audio visual and any other training equipment necessary for scheduled class instruction;
Observes students and provides feedback regarding their performance in order to ensure the accomplishment of training goals.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the principles and practices of emergency medical services basic and refresher training; good knowledge of the techniques in the use of training equipment; ability to effectively teach practical EMS skills and provide training in same; ability to communicate effectively with others.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENTS:

1. A letter of recommendation from a New York State Department of Health affiliated EMS agency.
2. Cardiopulmonary Resuscitation (CPR) Instructor certification at either the American Heart Association or American Safety & Health Institute.
3. New York State Department of Health Emergency Medical Technician (EMT) certification.
4. New York State Department of Health Certified Instructor Coordinator (CIC) certification.