

## **HIGHWAY MAINTENANCE SUPERVISOR I (COUNTY)\***

**DISTINGUISHING FEATURES OF THE CLASS:** This is beginning level supervisory work of a moderately complex nature requiring the assignment, directing and checking of the work of laborers and motor equipment operators in a variety of tasks ranging from unskilled to skilled necessary for the maintenance and construction of streets and/or roads and other such public facilities. The work may involve the operation of a variety of motor vehicles, participation in various laboring tasks and supervision and participation in a variety of construction projects. General supervision is received from a supervisor of higher rank or an administrative officer, and technical supervision may be received from an engineer. Direct supervision is provided to a number of employees. During periods of emergency work employees in this class may be required to work other than normal working hours. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Supervises and participates in the maintenance and construction of roads, storm drainage systems, culverts, bridges and other similar public works facilities and projects;  
Supervises and participates in the cleaning, patching and oiling of roads, the cleaning of storm drains, catch basins and water courses, the mowing of rights-of-way and the pruning and removal of trees;  
Supervises and participates in snow and ice control work;  
Trains subordinates in the use of tools and equipment and in maintenance and construction procedures;  
May operate a variety of motorized equipment and perform a variety of unskilled and semi-skilled laboring duties;  
Prepares activity reports.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of the methods, procedures, safety practices and equipment used in the maintenance and construction of streets and/or roads and for related public works facilities and projects; working knowledge of the tools, techniques and practices of carpentry, masonry, painting and mechanics; ability to lay out and direct the work of laborers and motor equipment operators; ability to establish and maintain cooperative relations with others; ability to understand and carry out moderately difficult oral and written directions; ability to prepare simple activity records and reports.

**MINIMUM QUALIFICATIONS:** Five (5) years of experience in the maintenance and/or construction of highways.

**NOTE:** Graduation from an accredited technical institute or community college with an Associate's degree in any applied science such as Highway Technology may be substituted for three (3) years of experience; other appropriate applied science or engineering schooling may be substituted for experience on a year-for-year basis. Each year of supervisory experience in the maintenance and/or construction of highways will be considered to equal two (2) years of the required experience.

**PROMOTION:** Two (2) years of permanent status as Motor Equipment Operator II, Highway Maintenance Mechanic, Motor Equipment Operator III, Yard Supervisor, a Skilled Laborer or a Road Inspector.

**SPECIAL REQUIREMENT:** If duties are to include Motor Equipment Operator assignments, must possess a license appropriate for vehicles to be driven.

\*This is a retitling of Highway Maintenance Supervisor I and will be used only for County position.