

LITTER CONTROL AGENT

DISTINGUISHING FEATURES OF THE CLASS: This work involves identifying unsightly conditions such as litter, junk, debris, etc. on both private and public properties and notifying the responsible parties that a report will be submitted to enforcement authorities for appropriate action. The work involves the skilled operation of vehicles with a Gross Vehicle Weight Rating (GVWR) over 26,000 pounds and other motorized equipment. The work also involves the oversight and/or participation in minor maintenance and clean up duties. The work does not involve enforcement duties (e.g., incumbent will not issue official correction and/or violation notices). The work is performed under the general supervision of the Superintendent of Highways and work guidance (e.g., lead work) is provided over field crews. During periods of emergency work, an employee in this class may be required to work other than normal working hours. Does related work as required.

TYPICAL WORK ACTIVITIES:

Operates motor vehicles and equipment, including those that weigh more than 26,000 pounds, such as loaders, backhoes, graders, heavy duty vacuum equipment, trucks, mowers, snowplows for clearing snow and spreading salt and sand, street sweeping equipment and compactors for bulk and limb pick-up, etc.;

Performs routine equipment maintenance duties and makes minor mechanical repairs;

Performs a variety of unskilled and semi-skilled laboring tasks, as required;

Paves surfaces and performs general maintenance of roads, sidewalks, culverts, bridges, drainage systems, etc.;

Recognizes visible issues, such as uncovered or overflowing dumpsters, debris and overgrown grass or weeds and informs the responsible party in person that a report will be submitted to the relevant police or code enforcement authorities;

Prepares and submits a brief report to the police or code enforcement personnel regarding the observed conditions;

Engages in educational programs at schools, community organizations, etc. to foster community pride and raise awareness about the harmful effects of littering and other activities that damage the environment;

Contacts and visits businesses to encourage their participation in cleanup programs such as Adopt-A-Highway;

Collaborates with cleanup program participants by identifying cleanup areas, distributing safety materials and providing instructions on sorting collected items;

Arranges for highway personnel to pick up materials that were collected;

Investigates trash piles and consults municipal offices to determine individuals illegally dumping or neglecting property maintenance;

Provides work guidance to field crews that are collecting litter along local roads and may prepare a daily timesheet of activities;

Power washes bus shelters;

Removes illegally posted signs placed on rights-of-way;

May operate equipment classified for Motor Equipment Operator III for up to six (6) months in training for appointment to such position as long as appropriately licensed to do so.

(over)

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the operation of trucks, including those with a Gross Vehicle Weight Rating over 26,000 pounds, such as motor graders, front end loaders, sweepers, rollers over six (6) tons of small backhoes*; good knowledge of safety factors related to the operation of trucks and other motorized equipment; ability to safely operate trucks and equipment in confined areas and/or with workers in the area; ability to use common laboring tools and common hand tools; ability to identify unsightly conditions such as litter, junk, debris, etc.; ability to communicate effectively both orally and in writing; ability to maintain simple records such as timesheet of activities performed; ability to understand and carry out oral and written instructions.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma and six (6) months of work experience involving face-to-face public contact** and three (3) years of motor vehicle driving experience, six (6) months of which must have included training and/or experience in the operation of trucks with a Gross Vehicle Weight Rating over 26,000 pounds or in the operation of at least two of the following: motor graders, front end loaders, small backhoes or street sweepers.

SPECIAL REQUIREMENT: Possession of a valid driver's license appropriate for the kind and size of motor vehicle to be operated.

*Bucket loaders on tracks, backhoes on tracks (excavators) and paving trucks are generally considered to be more difficult to operate and require more skills to operate, thereby placing them under the equipment associated with a Motor Equipment Operator III.

**Public contact shall be defined as direct contact (e.g., in-person or telephone interactions) with clients, customers or members of the public that involves persuasion, negotiation, counseling, gathering, disseminating, or clarifying information, and inspection activities that include contact with individuals, or similar activities. The nature of the contact is such that it requires judgment and independent thinking on the part of the individual in dealing with or responding to another person.