

PRINCIPAL PLANNER (TRANSPORTATION)

DISTINGUISHING FEATURES OF THE CLASS: This is high-level technical-professional planning work of a complex nature involving responsibility for the development and implementation of transportation planning policies, procedures, and programs. It also involves administrative responsibilities in the absence of the Commissioner of Public Transportation. General supervision is received from the Commissioner for Public Transportation or an administrative official. Supervision is provided to a number of professional and technical staff. Does related work as required.

TYPICAL WORK ACTIVITIES:

Develops and implements transportation planning policies, procedures and programs (e.g. Rockland County's federally-mandated Metropolitan Planning Organization (MPO) process);
Establishes staff priorities and procedures for specific transportation programs;
Oversees and participates in transportation planning studies;
Develops and oversees Rockland County's annual Unified Planning Work Program (UPWP);
Develops Rockland County's portion of the Regional Transportation Plan and Transportation Improvement Program (TIP);
Secures federal and New York State funding for County transportation projects and studies;
Oversees the County's Transportation Demand Management (TDM) program;
Addresses community groups, town/village boards and County, State and Federal agencies on transportation planning issues;
Attends and participates in transportation and transit-related conferences.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the principles and practices of transportation planning and management, including travel demand forecasting and transportation planning processes; thorough knowledge of the principles, practices and techniques used in, county, state and federal transportation planning; thorough knowledge of federal regulations with respect to transportation planning and transit issues and the Metropolitan Planning Organization (MPO) process; thorough knowledge of transportation management and capital programming of transportation projects; good knowledge of administrative practices and techniques; good knowledge of Rockland County's transportation system*; ability to organize and administer transportation planning or research studies; ability to communicate effectively, both orally and in writing; ability to establish cooperative relationships with others; ability to supervise the work of others; ability to develop and implement transportation planning programs; ability to use computer applications and software appropriate to transportation planning and modeling activities*.

MINIMUM QUALIFICATIONS:

1. A Bachelor's degree in Planning (e.g. Urban, Regional or Community), Transportation Planning, Transportation Management, Civil Engineering, Geography or comparable curriculum and six (6) years of professional experience in transportation planning, one (1) year of which must have included supervision of professionals on a regular basis, or
2. A Master's degree in Planning (e.g. Urban, Regional or Community), Transportation Planning, Transportation Management, Civil Engineering, Geography, or comparable curriculum, and four (4) years of professional experience in transportation planning, one (1) year of which must have included supervision of professionals on a regular basis.

(over)

PROMOTION: Two (2) years of permanent status as an Associate Planner (Transportation).

*To be demonstrated during the probationary period.

R.C.D.P. (08.14.2015) 04.14.2022
Competitive

03.13.2026 New York State Civil Service approved Non-competitive title in the NY HELPS Program.