

PUBLIC HEALTH AIDE

DISTINGUISHING FEATURES OF THE CLASS: This is non-professional work which involves informing members of the community on health matters and related available services. The work is performed under the general supervision of a higher-level administrator. Does related work as required.

TYPICAL WORK ACTIVITIES:

Informs residents of available public health services;
Develops an understanding among families of the need for preventive health-care;
Urges individual and community participation in special public health programs (e.g., rodent control, chest X-rays, immunization clinics, etc.);
Refers certain health and social problems to appropriate department staff or agencies;
Conducts demonstrations and group discussions on practical application of good health practices;
Responds to questions both in person and over the phone concerning public health programs;
Keeps abreast of changes and additions to the public health programs and advises members of target area about same;
Prepares oral and written reports, as needed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of available health related community and public health services; ability to communicate effectively both orally and in writing; ability to establish and maintain cooperative relationships with others, including the general public; ability to identify problems and offer solutions.

MINIMUM QUALIFICATIONS: Qualifications determined by appointing authority.