

SUPERVISING NURSE PRACTITIONER (PUBLIC HEALTH)

DISTINGUISHING FEATURES OF THE CLASS: This is professional nursing work involving responsibility for coordinating, supervising and participating in the clinical assessment and care planning process of patients in various clinics and programs administered by the Department of Health (e.g., Family Planning Health Services Program, Sexually Transmitted Infections (STI) clinic). The work is performed under the general direction of the Medical Director and in accordance with standing orders and protocol established by a physician. Supervision is provided to professional and technical staff. Does related work as required.

TYPICAL WORK ACTIVITIES:

Participates in the development and oversees the implementation of policies and procedures for individual patient assessment and care planning in order to ensure that patients' needs and treatment goals are met;
Acts as liaison with medical professionals in the development and implementation of protocols necessary to maintain standards of practice;
Interprets and implements new regulations applicable to public health clinics and to specific programs;
Coordinates and oversees the day-to-day activities of clinics and/or programs;
Supervises staff engaged in clinic and/or program activities;
Provides or arranges for staff training;
Monitors and evaluates program progress and recommends change in procedures when necessary to achieve program objectives;
Acts as liaison with State and local officials and other agencies in order to advance program objectives;
Provides direct nurse practitioner services to patients (e.g. physical examinations, counseling, referral, follow up, etc.);
Acts as liaison with County departments (e.g. Social Services, Mental Health) to integrate and coordinate services;
Coordinates and oversees community and patient outreach activities associated with clinics or programs;
Ensures the timely submission of mandated budget, fiscal and operational reports;
Oversees and participates in the preparation of the clinic/program annual budget, and prepares a variety of reports;
Represents the Department of Health at meetings with various agencies and attends conferences and seminars.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the principles and practices of public health nursing, especially as they relate to the Nurse Practitioner; thorough knowledge of the procedures and equipment used in physical examinations; good knowledge of supervisory principles; ability to oversee a clinic or public health program; ability to apply nursing practices and techniques to patient care; ability to develop policies and procedures for the operation of a public health clinic or program; ability to establish and maintain cooperative working relationships; ability to communicate effectively, both orally and in writing; ability to interpret and implement complex government regulations.

MINIMUM QUALIFICATIONS: A Master's degree or higher in Nursing and two (2) years of experience as a Nurse Practitioner, at least one (1) year of which involved the supervision of other professionals as a major portion of the work.

PROMOTION: One (1) year of permanent status as a Senior Nurse Practitioner.

SPECIAL REQUIREMENTS:

1. Licensure and current registration to practice as a Registered Professional Nurse in New York State must be maintained throughout the course of employment in this title.
2. Licensure and current certification as a Nurse Practitioner issued by New York State must be maintained throughout the course of employment in this title.